

MEETING OF THE WEST EDUCATION CAMPUS PSCO

November 10, 2016

1. Introductions

Attendees included Josh Hertzberg, Erica Mongelli, Cary Greene, Kathryn Roberts, Kristal Yanoie, Adrienne Chu, Alicia Mehr, Mossi Tull, Lisa Jackson and Nailah Williams

2. Treasurer's Report

The PSCO's current balance is \$13,057. Since the October meeting, the PSCO had outlays of \$1,205.17 on iPads for the First Grade and teacher expense disbursements and income of \$2,662.40 with \$1,488.10 from the Harvest Festival, \$560 from after school enrichment and \$575 from the Election Day bake sale.

Other items:

- The PSCO's tax returns have been filed.
- The final day for the citrus fruit sale is today. To ensure school delivery, we need to reach the minimum delivery order of 100 boxes. Fruit will be distributed December 10 and volunteers will be needed.

3. Event Reports

a. **Harvest Festival** – Overall the event was well attended and successful. Small improvements would be around food ordering and allowing volunteers to shift out and enjoy the event.

b. **Bake Sale** – Solid fundraiser, but we were repeatedly asked about whether we were selling any savory items. Would be an improvement to include a wider range of baked goods next sale.

We potentially can expand the success of West bake sales by running periodic sales at the 14th Street Farmer's Market—maybe focusing on pies.

c. **Math Night** – Scheduled for November 17 and pizza will be served.

Nailah Williams volunteers to take charge of purchasing pizza. Cary Greene and Mossi Tull volunteer to serve pizza.

d. **Christmas Tree Sale** – Starting November 26, the sign up for volunteers is already up and running. We may incorporate hot cocoa and a bake sale into the event to try and increase revenue.

4. Open Floor

a. **Bike Racks** – Vote to apply for ANC grant in light of fact that the Department of Government Services is unlikely to provide them.

- b. **School Nurse** – Emergency legislation is likely to keep up at 24 nurse hours/week or at status quo rather than cut West to 20 nurse hours/week.

The problem with the status quo is that nursing needs haven't been reduced, they've simply been shifted to school staff.

PSCO may fund a First Aid and CPR training for staff together with snacks. Ms. Lewis will get a staff head count and Lisa Jackson will contact the Red Cross to give us a budget estimate.

- c. **Hour of Code** – On December 6, Kathryn Roberts will be teaching coding and html training for middle school students.
- d. **Aftercare Enrichment** – There's a wide range of other activities in planning for the spring semester including piano, basketball, cooking, running, sewing, poetry, swim, and karate.
- e. **Reading Programs** – To encourage reading, the PSCO would like to make available several new reading programs:
 - i. A book exchange where friends trade books with each other.
 - ii. Make a "Little Library" available one or two days/week.
 - iii. Principal Vroman volunteers to review West's library inventory to get a handle on genres where West is short for potential expansion.
- f. **Year-end Gift** – Translation services are needed and "tour guide" style headsets are around \$1,500 for 10 headsets.
- g. **Intern** –As in prior years, West will have an intern from Japan—either a college student or young professional—and we are in need of volunteer for housing.

5. Committee Reports

- a. **Outreach Committee** – A West fundraiser at Swampoodle is scheduled for tonight (November 10), which will also serve as an outreach meeting.

Brochure improvements could include links to outreach page with updated parent reviews of West.

The PSCO needs volunteers for upcoming open houses, and we may try to repeat the open house with fundraiser event.

On MLK Day, we have 45 GWU students coming to West to volunteer—Ms. Lewis suggests sending them out into the neighborhood to share West brochures and literature.

- b. **Traffic and Parking Committee** – We see a substantial need for a new crossing guard at 14th and Farragut. Around 35 students/day are crossing at 14th and Farragut.